



## Message: RE: termination form

## ✉ RE: termination form

**From** conniependley@wholekidsoutreach.org  
**To** Kraft, Emily  
**Cc**  
**Journal Recipients** Emily.Kraft@oa.mo.gov  
**Date** Friday, April 28, 2017 3:07 PM

 [image001.png](#) (68 Kb HTML)  [image002.jpg](#) (7 Kb HTML)

Thank You.

Connie

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**From:** Kraft, Emily [mailto:Emily.Kraft@oa.mo.gov]  
**Sent:** Friday, April 28, 2017 2:50 PM  
**To:** 'conniependley@wholekidsoutreach.org'  
**Subject:** RE: termination form

I submitted a ticket last week, so they are aware of the issue. I just don't know their estimated completion date. It's my understanding that their solution will basically allow most discharge form fields to become optional (as opposed to required like they currently are) if the "Unable to locate" or "No contact with client for 60 days" options are selected for the discharge reason. I think that should address your issue. As soon as I find out that it's been updated, I will let you know, but for now, continue to hold off on submitting discharges for those two clients.

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**From:** [conniependley@wholekidsoutreach.org](mailto:conniependley@wholekidsoutreach.org) [mailto:[conniependley@wholekidsoutreach.org](mailto:conniependley@wholekidsoutreach.org)]  
**Sent:** Friday, April 28, 2017 2:43 PM  
**To:** Kraft, Emily  
**Subject:** re: termination form  
**Importance:** High

Emily

I found out that I don't need to put the dates in that will be entered in when I submit so it will let me fill out the rest of the form. But I know that we previously talked about the termination form especially if a client left the program because we can't locate them to do visit. You were going to talk with your tech guys about this problem because I don't have the information on the bottom of the form to fill out unless I take it from their initial visit form (which this could be wrong since that information could have been updated). Just let me know either way how you want me to do this-I have two clients that need to be terminated because we were unable to locate them to do continued visits.

Here is a screen shot of that page. It is asking for me to fill everything in.



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